INCLUDE WITH COMPLETED LABOUR MARKET IMPACT ASSESSMENT APPLICATION (LMIA)

TO: Immigration Services, 2-60 University Terrace, University of Alberta

FROM: Individual who prepared the LMIA

<table>
<thead>
<tr>
<th>Name:</th>
<th>Dept:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>Email:</td>
</tr>
</tbody>
</table>

RE: Foreign National

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>Email:</th>
</tr>
</thead>
</table>

Contact information of those who should be sent a copy of the approved the Labour Market Impact Assessment

<table>
<thead>
<tr>
<th>Name:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Email:</td>
</tr>
</tbody>
</table>

☐ By checking this box and providing my signature, I authorize the use of the following speed code for the purpose of paying Service Canada’s LMIA processing fee for the above-named foreign national.

   Speed code: __________ (Must be five characters in length).

   Signature: __________________________

   Printed name of authorized staff member: __________________________

▼ ACADEMIC POSITIONS– TEACHING & RESEARCH

☐ Labour Market Impact Assessment Application  (SINGLE SIDED ONLY)

☐ Foreign Academic Recruitment Summary (FARS)

☐ Job posting (Single-sided copies of all ads)

☐ Detailed list of where all advertising took place, including start and end dates for each advertisement

☐ Advertising invoices (Single-sided copies)

☐ Description of Main Duties of the Job and the Experience/Skills Requirements of the Job as stated in the advertisement

Updated June 25, 2015
Brief, one paragraph letter, signed by the Dean, stating the circumstances that lead to the availability of the position

Current salary scale for the position (copy)

Employment contract or letter of offer (Single-sided copy)

On a separate sheet, provide an explanation why each of the Canadian/permanent resident candidates did not meet the requirements of the position.

▼ NON-TEACHING AND NON-ACADEMIC POSITIONS

Labour Market Impact Assessment Application (SINGLE SIDED ONLY)

Transition Plan (not required if requesting an exemption to the need for a transition plan)

Job posting (Single-sided copies of all ads)

Description of Main Duties of the Job and the Experience/Skills Requirements of the Job as stated in the advertisement

Detailed list of where all advertising took place, including start and end dates for each advertisement

Advertising invoices (Single-sided copies)

Non-Academic Staff Association Consultation Form – if applicable (original)

Current salary scale for the position (copy)

Employment contract or letter of offer (Single-sided copy)

Updated June 25, 2015