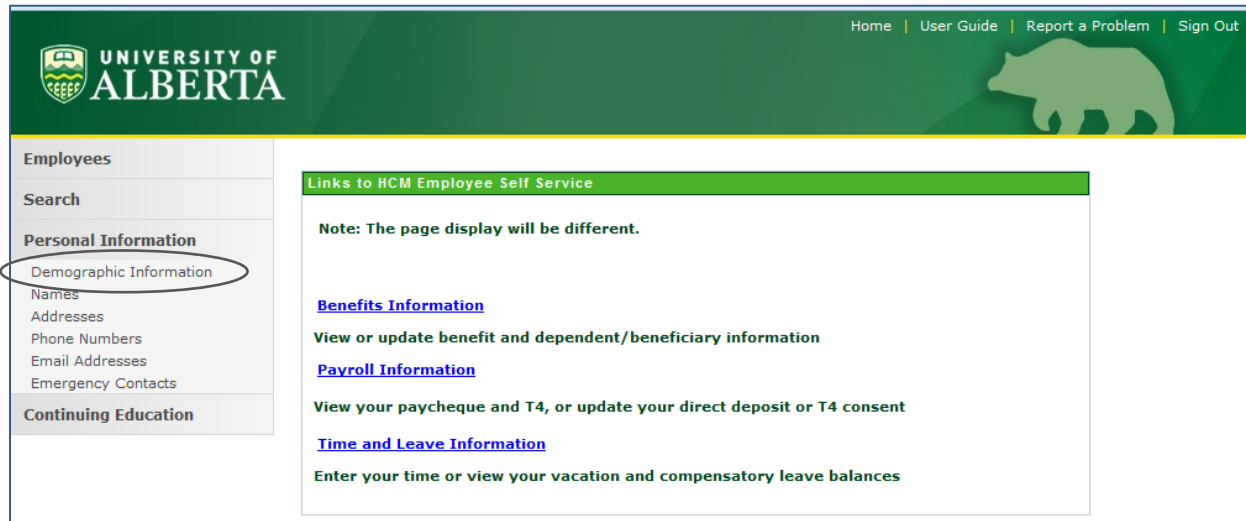


# Personal Information - Demographic

## Human Resource Services (HRS)

**Demographic Information** allows you to view the demographic information from your record with the University of Alberta.

1. Log in to **Bear Tracks**
2. Click **Personal Information** from the left menu items and select **Demographic Information** from the submenu.



The screenshot shows the University of Alberta HR system interface. The top navigation bar includes links for Home, User Guide, Report a Problem, and Sign Out. The left sidebar menu is expanded to 'Personal Information', with 'Demographic Information' highlighted. The main content area displays 'Links to HCM Employee Self Service' with a note: 'Note: The page display will be different.' Below this are several links: 'Benefits Information' (with sub-link 'View or update benefit and dependent/beneficiary information'), 'Payroll Information' (with sub-link 'View your paycheck and T4, or update your direct deposit or T4 consent'), and 'Time and Leave Information' (with sub-link 'Enter your time or view your vacation and compensatory leave balances').

3. Contact your Faculty or Department [HR/Payroll Contact](#) if there are errors on your record.



The screenshot shows the 'Demographic Information' page. At the top, there is a navigation bar with tabs for 'demographic information', 'names', 'addresses', 'phone numbers', 'email addresses', and 'emergency contacts'. Below the navigation bar, the page title 'Demographic Information' is displayed. The main content area contains an overview statement: 'Here is an overview of your demographic information from your record.' Below this, there are several sections of information:

- ID**
- Gender**
- Date of Birth**
- National Identification Number**

Country	National ID Type	National ID
Canada	SIN	999 999 998

- Citizenship Information**

Citizenship Status in Canada	Country of Origin
Canadian Citizen	Canada